

Form SP10 reminder notice

REMINDER NOTICE IN RESPECT OF INFRINGEMENT OFFENCE SECTION 21(2) AND (3C)(b), SUMMARY PROCEEDINGS ACT 1957

INFORMANT

SP10

[Name of local authority]
[Postal address]

Notice no.:
[Infringement notice #]

Offices at -
[local area offices]

TO DEFENDANT

NAME: [Full name of defendant]
POSTAL ADDRESS: [Postal address of defendant]

DATE OF BIRTH: [DOB]
SEX: [Male/
Female]

THE INFORMANT SHOWN ABOVE ALLEGES THAT YOU COMMITTED AN
INFRINGEMENT OFFENCE
ON: [date] AT: [address] AT: [time]

IN THAT YOU: [particulars: summary of material facts of offence. Must be substantially same
as on Infringement Notice]

THIS IS AN OFFENCE AGAINST SECTION: [section and subsection of s338 of the RMA
identified in Infringement Regulations] OF THE RESOURCE MANAGEMENT ACT 1991

INFRINGEMENT NOTICE ISSUED BY: [name of warranted RMA enforcement officer]

BEING: An infringement offence specified in the Resource Management (Infringement Offences)
Regulations 1999.

THE PENALTY FOR THE OFFENCE IS:		SERVICE DETAILS
INFRINGEMENT FEE:	[Infringement fee as per regulations]	<u>INFRINGEMENT NOTICE</u> Served by: [Post to last known business or residential address / Personal delivery] On: [Date] By: [Warranted RMA enforcement officer]
AMOUNT UNPAID:	[Fee amount unpaid]	<u>REMINDER NOTICE</u> Served by: [Post to last known business or residential address / Personal delivery]

THE LAST DAY FOR PAYMENT IS 28 DAYS AFTER SERVICE OF THIS NOTICE BEING [date]

Important:

Queries, payment, or other correspondence related to the offence must be directed to the informant at the address shown above in the top left corner. Please include in all written correspondence: the date of the alleged infringement offence, the notice number shown above in the top right corner, and your full name and full address for replies.

Cheques should be made out to the informant and crossed "not negotiable".

If you wish to deny the offence or wish to have a court consider submissions in respect of the offence, follow the directions contained in paragraphs 2 to 4 printed overleaf.

On: [Date]

By: [Warranted RMA enforcement officer]

COURT RECORD

IN YOUR OWN INTERESTS YOU SHOULD READ THE NOTES ON THE BACK OF THIS FORM
(Refer to [Summary of Rights](#) following the Form of Infringement Notice)